

20<sup>th</sup> June 2025

To

**Shri Savin Bansal, IAS,  
Distt. Magistrate,  
Dehradun, Uttarakhand**

Respected Sir,

**Subject:** Closure of Housing Loan of Shri Rohit Gupta and permission to reopen the branch.

With reference to grievance raised by Mrs. Shivani Gupta and the subsequent instructions received from your esteemed office, we wish to submit the following for your kind considerations.

The housing loan availed by her late husband Mr. Rohit Gupta has been duly closed on 19<sup>th</sup> June, 2025 post the processing of insurance claim by the insurance company seeking due exceptions on humanitarian grounds. Further, today, on 20<sup>th</sup> June, 2025 the Loan Discharge Letter & No Objection Certificate (NOC) have been handed over to Ms. Shivani Gupta. Her written acknowledgement for receipt of these documents is enclosed herewith for your reference.

We would also like to inform you that the original mortgaged property documents are already in transit and expected to reach our local branch shortly. These will be formally handed over to Mrs. Shivani Gupta within 7 working days.

Since, the bank has complied to the instruction of your good office to the satisfaction of Mrs. Shivani Gupta, we now seek your kind permission to re-open our branch office so that we may serve our customers in the region without any further disruption.

We remain committed as always to address such matters with sensitivity and as per regulatory and administrative guidance.

Sincerely

**Authorised Signatory**



**DCB Bank Limited**

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